



 **Griffith** COLLEGE
Queensland, Australia

WHOLE OF INSTITUTE ADMISSIONS SET

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About Griffith College

Griffith College provides students with the closest alternative to direct entry at Griffith University. For over 25 years we have successfully bridged the academic and English gap for over 20,000 students, preparing them for entry into and study success in a range of Griffith University bachelor's degrees. Griffith College provides a series of diploma programs across a range of disciplines, successful completion of which enables graduates to progress to further study at degree level at Griffith University. Students complete programs constituted by units that draw almost exclusively on curriculum from Griffith University's relevant undergraduate degree. Graduates achieve university-level awards (Diploma, and Associate Degree) and are provided advanced standing into the university bachelor's degree with up to two years credit.

We also offer a Foundation Program for those who haven't completed high school to grade 12 or equivalent, and Masters Qualifying program to enable students to meet the academic requirements into a range of Griffith University Masters programs.

Locations

Students have the choice between studying on the outskirts of the thriving capital city Brisbane, or the more relaxed pace of the beachy Gold Coast. Griffith College programs are taught at:

- Mt Gravatt campus, Brisbane
- Gold Coast campus

Mt Gravatt campus, Brisbane

The Mt Gravatt campus is located on the edge of tranquil Toohy Forest and boasts panoramic views of Brisbane city. The campus also features a range of facilities for your education and entertainment, including a three-level library, recreation hall and dual eateries. Outside of your studies, you can unwind or work out at Mt Gravatt's fully equipped health and fitness hub, comprising a heated pool, indoor and

outdoor recreation areas, fitness centre, 16-court tennis centre, a training oval, and basketball and netball courts.

The bustling Nathan campus is a short 5 min ride away on the free inter-campus bus.

Gold Coast campus

On the Light Rail line, you are within walking distance of Southport's cutting-edge Health and Knowledge Precinct—including the Gold Coast University Hospital—the world-class Gold Coast campus is home to 21,000 students. As our largest campus, teaching, and research span almost all study areas, with a strong focus on medicine, dentistry and health.

Centrally based and just minutes from world-famous beaches, you'll be able to enjoy a vibrant, enviable student lifestyle, with a variety of sporting and fitness amenities, on-campus services, retail outlets, and cafes and restaurants.

The Light Rail provides easy access if you are North or South of the campus with two stops at either end of the campus.

Important Dates

Three intakes are available each year in February, June, and October. Check the latest academic calendars on [the key dates page](#) for information on important trimester dates. Available starting trimesters are listed on each program page.

QTAC applications

Application opening and closing dates as well as offer round dates for each program are listed on the [QTAC website](#).

Admission Criteria

Griffith College delivers programs at four levels: the Foundation Program, a range of Higher Education Diplomas, the Associate Degree in Business and the Masters Qualifying Program (MQP). These programs provide a pathway to Griffith University degrees with varying amounts of credit.

Visit the [How to Apply](#) section of the website for the admissions criteria including [Academic entry requirements](#), [English entry requirements](#) and required documentation for International and Australian applications. Each program page provides up-to-date information relating to [each program including pathway](#) options, progression conditions, [campus and location](#), [important dates](#) and instructions on [how to apply](#).

Students may [contact us](#) at any point, if they need any assistance understanding study options, details or the application process.

In assessing students for entry to a Griffith College program/pathway, we apply a set of admission criteria to ensure students have the previous education and/or experience necessary for success in their studies. These criteria are outlined below.

A domestic applicant is one who holds citizenship of Australia or New Zealand, is an Australian permanent resident or permanent humanitarian visa holder.

All other applicants are deemed international applicants and must have or obtain a visa that allows for international study in Australia.

The language of instruction at Griffith College is English. International students must demonstrate a suitable level of English proficiency before being admitted to a program. Domestic students may need to meet specific English requirements based on the program they are studying.

[Refer to the Admissions Policy for further information.](#)

International applicants

Academic Entry Requirements

To be eligible for an admission offer into a Griffith College **diploma program**, an applicant shall be assessed as eligible for admission on the basis of achieving an academic qualifications equivalent to Australian Year 12 study.

To be eligible for an admission offer into a Griffith College **foundation program**, an applicant shall be assessed as eligible for admission on the basis of achieving an academic qualification equivalent to the Australian Year 11 standard, or equivalent.

A guide of appropriate country specific academic is listed on the [Griffith College website](#) and in the Griffith College Student Guide.

All applications must be accompanied by true and certified copies of documents detailing the most recent academic qualifications and results.

Alternative Entry Requirements

International applicants must be 21 years or over at time of commencement to be considered for alternative entry.

Applicants are assessed on the basis of work experience relevant to the program and are required to provide information on work experience, including details of employer, length of employment, position held, and duties undertaken in the role. References and/or a statement from the employer substantiating the work claim are also required.

Applicants are also required to submit a short statement articulating how they will use the knowledge, skills, abilities and personal qualities gained through life experience to succeed in their chosen course.

Depending on the applicant's profile and academic background, they may be asked to have an interview with the Program Convenor.

Domestic applicants

Academic Experience:

Successful completion of the below academic certifications if completed in the past 5 years:

- Queensland Certificate of Education (QCE) program with at least passing grades in 3 General or Applied Subjects, equivalent from any other state or territory in Australia, or the International Baccalaureate (IB) Diploma Programme with a score of 22; or

- Australian Certificate III or higher or;
- Passes in at least three (3) general/applied subjects from Year 12 (Units 3 and 4 in Queensland), or the equivalent from any state or territory

If completed qualifications are more than 5 years old, applicants may be required to submit further evidence from the alternative entry requirement criteria or have an interview.

Alternative entry requirements

Applicants are assessed on the basis of personal competencies and work experience including type and length of employment.

Applicants must be over the age of 18 to be eligible for entry on the basis of work experience.

Applicants may be assessed on a combination of the below:

- a detailed resume of employment and study history
- evidence of a minimum of 2 years work experience including:
 - Statement of service written on company letterhead
 - Completion of Griffith College Employment history and readiness for higher-education study form (Appendix 1)
- personal competency statement including:
 - a brief summary of career and education to date
 - the applicants' desire to study selected course including their future career goals
 - practical examples of the applicant's tertiary maturity and readiness for study
- qualifications completed more than 5 years ago

Other consideration

Provision is made to admit individual persons who may not meet all published admission criteria but, on the basis of other considerations, including that the person has a high probability of success in their study, the Academic Director or relevant Program Convenor/Advisor can make a recommendation for an applicant to receive an offer.

Applicants of Aboriginal and Torres Strait Islander descent who may have experienced disadvantage in accessing and participating in education will be assessed accordingly and provided opportunities as available through the Gumurrii Centre at Griffith University upon proof of descent.

Age

International applicants who are admitted to Griffith College programs and will be under the age of 18 at the time of commencement of studies will be required to demonstrate acceptable living and welfare arrangements, as required under the Education Services for Overseas Students Act 2000 before commencing their program of study. Please refer to the [Welfare Arrangements for Under 18 International Students Studying at Griffith College Policy](#).

English Language

International and domestic applicants for whom English is not their first language, seeking admission to Foundation or Diploma programs that are taught and assessed in English, are required to meet the following prescribed minimum proficiency standards in English language to be considered eligible for admission unless otherwise specified on the program pages on the [Griffith College website](#) or in the Griffith College Student Guide:

- A minimum overall band score of 5.5 on IELTS Academic (International English Language Testing System - Academic) with no sub-score of less than 5.0; or
- A minimum score of 525 on TOEFL (Test of English as a Foreign Language); or
- An internet-based (iBT) TOEFL score of 46; or
- No score less than 2+ in each skill of the ISLPR (International Second Language Proficiency Rating) (conducted by ISLPR Language Services only); or
- A minimum score of **42 (no score less than 36)** in the Pearson Test of English Academic; or
- A minimum score of 162 (with no score below 154) in the Cambridge English Scale.

English test results must be no more than two years old at the time of application for entry to the Foundation and Diploma programs.

In some countries the Australian Department of Home Affairs (HA) requires students to provide a minimum IELTS score (or equivalent) as part of the student visa process. These English language requirements may be different to those required by Griffith College. Therefore, satisfying the English language requirements for admission to Griffith College may not satisfy the requirements for a student visa.

International and domestic applicants for whom English is not their first language, seeking admission to the Diploma of Educational Studies, Diploma of Health Care or Diploma of Health Sciences (and associated pathway degrees) and seeking entrance into the Bachelor of Social Work should refer to the [Griffith College website](#) or the Griffith College Student Guide for program specific English Language entry requirements.

For the purpose of admission, Griffith College recognises the following English language admission pathways as consistent with the English language entry requirements for the College, unless otherwise stated in the program pages of the [Griffith College website](#) or the Griffith College Student Guide for entry to a specific program. Supporting documentary evidence is required. Satisfactory completion within the past 5 years of one of the following:

- A minimum of one year full-time equivalent senior secondary, post-secondary, associate degree- or degree-level study or equivalent in one of the following countries: Canada (excluding Quebec), New Zealand, Australia, Republic of Ireland, United States or United Kingdom;
- One of the qualifications specified in Appendix 1 - English Language Qualifications Accepted by Griffith College for Undergraduate Admission;
- At least the final two years of a senior secondary or post-secondary qualification in a country other than those specified above with English as the language of instruction and assessment/examination, and gaining a satisfactory pass in English in the final year. Applicants must supply a letter from the Principal or Registrar of the institution at which he or she studied, confirming successful full-time study was conducted in English;

- The Griffith English Language Institute English for Academic Purposes (EAP), or Direct Entry Program (DEP) (entry requirements are dependent on the program of study); or
- Admission is sought to a Griffith College program offered off-shore where instruction is wholly or partially in a language other than English, provided that the Academic Board has approved the offering of the program in a language other than English and has approved the procedures by which Griffith College assures the quality of the teaching and assessment.

Genuine Student

A 'genuine student' is a student who intends to obtain a successful education outcome at Griffith College and Griffith University and has the language and educational background, and access to finances, to have a reasonable chance of achieving this educational outcome. In determining whether an applicant is a genuine student, Griffith College will consider a range of circumstances of the applicant, in addition to the academic and English capability. These may include;

- Applicant's Statement of Purpose
- Relevance of the program to applicant's previous education;
- Gaps between academic activities of the applicant;
- Relevance of the program to the applicant's past or proposed future employment;
- Financial capability of the applicant;
- Family situation of the applicant.
- Travel/visa history of the applicant

Where the applicant is an international student visa holder, Griffith College must be satisfied that, in addition to the English Language and academic requirements, the applicant has demonstrated financial capacity to meet program and living costs and the intention to comply with his or her student visa conditions. 'Intention to comply with student visa conditions' is an assessment which takes into account a number of circumstances of the applicant including previous visa applications, compliance with student visa conditions, or previous student visa breaches.

Admissions Processes

Application Declaration

All applicants are required to complete a declaration at the time of submitting their application for admission, which includes a statement that all information provided for the purpose of admission to the Griffith College, is true and correct. An applicant who provides inaccurate, incomplete, fraudulent or misleading information shall have their offer of admission withdrawn; and their enrolment terminated. An applicant who provides inaccurate, incomplete, or misleading information shall not be eligible to apply for admission to Griffith College for a period of 2 years. An applicant who provides fraudulent information will be ineligible to apply for admission to Griffith College.

Other Admission Criteria depending on pathway

In addition to the academic entry requirement and pre-requisites/assumed knowledge, other admission criteria may apply depending on the pathway degree you have chosen. They may include portfolios, auditions, medical certification, criminal history checks and evidence of work experience. These

additional requisites are detailed on the program specific information pages of the [Griffith College website](#).

Verification of Qualifications

All applications are required to be accompanied by true and certified copies of documents verifying academic qualifications and results. Griffith College requires all supporting academic qualifications to be submitted in the original language and a translated copy. All international qualifications are checked against the:

- National Office of Overseas Skills Recognition (NOOSR) guidelines published by the Department of Education for equivalence to Australian qualifications;
- National Recognition Information Centre for the United Kingdom (UK NARIC), which is the UK National Agency providing official source of comparison information and advice on international education and training systems and overseas skills qualifications;
- IELTS Test Report Form (TRF) Verification Service; or
- Test of English as a Foreign Language (TOEFL) Verification Service.
- PTE Academic Score Report Verification Service

If the Institution is not listed on NOOSR or NARIC, Griffith College may check to see if the Institution is accredited by a regulatory body in the home country.

Griffith College may request the applicant to have:

- the translation certified by the closest Australian embassy;
- a document signed by a bilingual notary; or
- provided transcripts (or other relevant documents) in sealed envelopes to be posted to our offices directly from the Institution concerned.

Should the applicant be unable to meet with any of the above requests, Griffith College reserves the right to not offer the student a place to study in our programs.

Recognition of Prior Learning

If you have existing formal qualifications, you may be eligible to receive credit for recognition of prior learning.

To apply for credit for specific courses of study, submit a [Credit Transfer Application form](#) along with your supporting evidence at the time of application. Supporting evidence will include Academic Transcript, Statement of Attainment, or Statement of Results, except in the case of previous study at the College, and must include detailed course outlines or other documentation giving sufficient details (except in the case of previous study at the College or Griffith University), including content, assessment schedule and duration, of the studies completed to enable assessment of the application

Griffith College strongly encourages students to apply for credit four – six weeks prior to the commencement of their studies.

Students should refer to the current program structure link on each program webpage for course information within their program to complete their application for Recognition of Prior Learning.

Refer to the [Recognition of Prior Learning Policy](#) for more information.

Offers of Admission

Offers of admission provide details of the program, campus location, planned study duration, tuition fees and associated policies. All enrolment terms and conditions including commencement trimester and year are outlined in the offer. Please refer to [Student Fees and Charges Policy](#) and the [Refund policy](#).

Withdrawal of Admission Offer

Griffith College reserves the right to withdraw an offer and cancel the enrolment of any person where an offer was made on the basis of incomplete, inaccurate or fraudulent information supplied by the applicant or a certifying authority, or where an applicant is excluded from any tertiary institution or tertiary program at any time. Griffith College may also revise or rescind an offer if admissions entry criteria change for a program.

Transfer to another Program before commencing study

Applicants who have received an admission offer and who have not yet commenced study in the program to which they have been admitted, and who wish to change to another program, must book an appointment with a Student Learning Advisor.. If the applicant meets all the requirements for admission to the new program, the request to transfer may be approved. Upon approval to change program, necessary updates will be made within the Student Management System and a revised CoE for the new program will be issued.

Please refer to the Griffith College [Change to Enrolment Policy](#).

Deferment

An applicant may seek to defer commencement of studies until a subsequent Trimester, a new Letter of Offer with the correct commencement trimester will be issued.

International applicants are only permitted to defer their offer for the following reasons:

- Inability to gain a student visa in time for entry into the Trimester of application;
- Failure to meet entry requirements (either English levels or academic requirements);
- Compassionate or compelling circumstances

If a domestic applicant is wanting to postpone their studies in the first trimester of their program, they will be withdrawn and will need to reapply for admission in their chosen trimester.

For full details regarding the deferral process see the Withdrawal and Deferral from Program Prior to Enrolment Policy on the [Policy Library](#).

Readmission

Students who have discontinued their enrolment in a program, may apply to be readmitted to the College. If approved, they may be subject to certain academic conditions (e.g. interviews, probation, etc).

Admission after exclusion from another education provider

Applicants seeking admission to a Griffith College program, who have been excluded from another education institution for academic or non-academic reasons, must first get approval from the Academic Director before an offer is issued. The applicant will be required to meet with the relevant Program Convenor/Advisor prior to commencement of classes to discuss their study plan. The applicant may be subject to probationary conditions, meetings with a Student Learning Advisor or other conditions as determined by the Program Convenor and/or Academic Director, in a trimester of study at Griffith College (see [Griffith College Program Progression Policy](#)), or they will be facing exclusion.

Note: Applicants who have been excluded from Griffith University and who choose to enrol in a program at the College will be offered a stand-alone diploma and be subject to conditions as outlined above. Upon successful completion of the diploma, the applicant should request readmission directly to Griffith University.

Admission after exclusion from Griffith College

Conditions for readmission after a previous exclusion from Griffith College apply in the following circumstances:

- Applicant was excluded from a Griffith College program, applies to return;
- Applicant was eligible for exclusion at Griffith College, however, on appeal was provided with an opportunity to transfer to a more appropriate **provider**, now seeks return to Griffith College;
- Applicant was eligible for exclusion at Griffith College, however, on appeal was provided with an opportunity to transfer to a more appropriate **pathway**, now seeks to return to their previous pathway.

Applications must be received by Griffith College at least four weeks prior to the commencement of the trimester in which the applicant seeks to resume study, providing at least two trimesters have elapsed since the exclusion, or eligibility for exclusion.

An application must be submitted and accompanied by a letter directed to the Griffith College Academic Director or nominee. Applications for readmission will be assessed by the Academic Director, or nominee who may take advice from relevant Program Convenor/s and Advisor/s

In cases where the applicant has applied to be admitted to a different program of study to that previously undertaken with the College (e.g. excluded from Engineering, seeking to change to Business), the Academic Director, or nominee, may request evidence of study completed prior to the program of study which resulted in exclusion.

In order to be satisfied that the applicant has a reasonable chance of success in returning to study, factors taken into consideration may include:

- changed circumstances;
- academic and/ or vocational performance since exclusion;
- maturity and motivation.

If necessary, the Academic Director, or nominee may impose specific conditions and require the applicant to attend a pre-admission interview before making a final decision on the application.

An application for readmission following exclusion is not automatically approved and will not be considered until at least two Trimesters have elapsed since exclusion.

If an applicant is accepted for readmission, they will be subject to last-chance probation, that is, satisfactory academic performance will be required in the applicant's returning Trimester (see program progression criteria outlined above), or they may face automatic exclusion at the end of that Trimester.

Where an application for readmission following exclusion is not approved by the Academic Director, or nominee, the decision is final.

Appeals

Applicants who have been unsuccessful in seeking admission to Griffith College, and who are dissatisfied with the outcome of their admission application, may seek to appeal this decision through the Griffith College [Student Complaints and Appeals Policy](#).

How to apply

View detailed instructions on the application process, including documentation required [here](#).

Domestic applicants

Australian and New Zealand citizens and permanent residents of Australia, who are applying for study the year following completion of year 12, should apply through the [Queensland Tertiary Admissions Centre \(QTAC\)](#). When applying for a program via QTAC, applicants will need to use a QTAC code when referring to their chosen program. These are listed against each program and degree in the [Griffith College website](#) or the Griffith College Student Guide.

All other domestic applicants can apply anytime [directly to Griffith College](#) and provide evidence of meeting the academic or life and work experience criteria. Currently, applicants for the Diploma of Health Care can only apply via QTAC to allow management of enrolment quotas.

International applicants

There are two ways you can apply to Griffith College:

- Directly through our [online application form](#).
- Through an international agent or provider.

It is highly recommended that applicants apply through an international agent or provider as they can help with the application and visa process. Depending on an applicant's background, they may be required to apply via an agent. Find your [local agent](#) or [ask us](#) if you are unsure

Applicants, agents, or providers must ensure they allow enough time for the visa application to be processed, to ensure the student will arrive on time to attend Orientation Week (the week prior to your program start).

The Process

Once the application is lodged and all required documentation is provided a letter of offer, which requires 3-4 working days to be issued. A provisional letter of offer means that the applicant may have

outstanding conditions which need to be met before they can enrol. These conditions will be outlined on the letter of offer.

Acceptance and Enrolment

Offer acceptance

Applicants must read all details outlined in the letter of offer, check for outstanding conditions, and then log-in to the StudyLink Application portal to accept the offer and upload any outstanding documents outlined in the conditions.

Domestic applicants

QTAC applicants are notified of their QTAC offer by email and must respond to their offer online by the due date. Applicants will then receive an offer from Griffith College which must be accepted via Study Link.

Applicants can check the QTAC website for participating offer rounds to understand when they can expect an offer from Griffith College.

Direct applicants will receive their offer directly from Griffith College.

International applicants

Agents or providers must read all details outlined in the offer letter, meet all conditions stated in the letter, pay the tuition deposit fee, and formally accept the offer by signing the acceptance form. This form is then returned and emailed to the College via the StudyLink portal.

When the applicant, agent or provider accepts their place to study at the college, they will receive further communication from Griffith College about enrolment and orientation.

Students will then receive an electronic Confirmation of Enrolment (CoE) which they will need to apply for a student visa. Students must not apply for an Australian student visa until they have received their CoE(s).

Deferment of Offer

If an applicant wishes to defer their offer to a future trimester, they or their agent must advise Griffith College in writing, outlining the reasons for their request.

Where an applicant is requesting a deferral on the grounds of the inability to gain a visa, the applicant must supply a letter from the Australian High Commission advising that the student has not been able to obtain a visa.

Where an applicant is requesting a deferral on the grounds of failing to meet entry requirements, documentary evidence must accompany the request. This may include evidence of failure to meet the required English levels through IELTS (or similar) test results, or high school results (or similar) in cases where the academic requirements have not been met.

Where a Deferral of Offer request is based on compassionate or compelling circumstances, documentary evidence must support the request.

Enrolment and Nomination of Courses of Study

Each trimester, enrolment into classes commences two weeks before orientation. Students will receive an email from the College to inform them when enrolment will be open and to receive instructions on how to enrol.

A student is required to nominate a set of courses each Trimester by enrolling in each course they intend to undertake. The courses selected must conform to the requirements of the program into which the student has been admitted and must satisfy any requirements for the course. Students may refer to the program planner, located on the digital campus for assistance to select the correct course/s each trimester.

A student is not permitted to attend class, access teaching material, or engage in the teaching activities of the course, unless enrolled in that course. It is the student's responsibility to check that they are enrolled in the correct course(s) each Trimester. Students are able to check their enrolment at all times via the Griffith College Digital Campus.

Students are also able to add and withdraw courses and select the appropriate course offering by using the online enrolment system in the Griffith College Digital Campus within the prescribed periods for enrolment and while the Griffith College Digital Campus is open for enrolment.

A student may be prevented from enrolling in a program of study where:

- the last date for adding courses for the Trimester has passed;
- the course is not offered in the nominated Trimester;
- the course is not offered in the program for which they received an offer of admission;
- the student does not satisfy the prerequisite conditions for the course;
- the course is closed because the maximum enrolment number specified for the course has been reached;
- the student is attempting to enrol in more than 40 credit points in the Trimester;
- the student has been advised of eligibility for exclusion
- tuition is not up to date

A student may be permitted to lodge their enrolment in spite of these conditions if the Academic Director, or nominee, determines that special circumstances warrant the enrolment; or in the case of eligibility for exclusion, the student has submitted an appeal against exclusion.

Orientation

During Orientation several presentations and activities are designed to ensure students can effectively transition into their study program. The information sessions assist students to perform at their best as quickly as possible. Orientation is often referred to as O-Week.

The Griffith College Orientation Program is held over a number of days in the week just prior to the commencement of academic classes. Students will be notified of the dates of their Orientation Program during the Admissions process. Orientation dates are also published on the Griffith College Website.

The Griffith College Orientation Program consists of, but is not limited to, the following elements:

- an introduction to the physical teaching and learning, and wider campus environment;
- an overview of technology and systems (including computer labs);
- a walk-through of navigating the Digital Campus and Moodle Course sites;

- an introduction to the policy and procedures that govern students' academic programs and membership of the College community;
- enrolment assistance;
- in-depth program and course information (e.g., nature of program, progression requirements, articulation options and transition procedures, key dates, key staff, academic culture, protocols, integrity, and conduct expectations);
- overview of administrative, academic and welfare support services and key staff;
- information on campus and general security, health, safety and welfare guidance and expectations;
- provision of a student ID card;
- engagement in orientation social events;
- an introduction to Griffith College Mates.

All commencing (i.e. new) students are expected to participate in the Orientation program pertaining to their study program. Attendance at Orientation is compulsory and may be in person or on-line; this ensures students are made aware of their program requirements, are familiar with relevant academic, administrative, and social support facilities and services offered by the College prior to their engagement in their program of study. Students unable to attend an Orientation session are expected to notify the College with as much notice as possible.

Student Fees and Charges

Tuition fees are levied by Griffith College to cover the costs of delivering a course or program. The latest tuition fees are available on the [Griffith College website](https://www.griffith.edu.au/college) <https://www.griffith.edu.au/college>. Tuition fees are also published annually in the Griffith College Brochure.

Program tuition fees will vary each year. The total Trimester tuition fees that a student will be liable for may vary depending on the number of courses in which they enrol. Students must pay the tuition fee applicable to a course in the Trimester they are enrolled. Fees on all offerings are subject to change, though Griffith College makes every effort to ensure that they are correct at the time of printing. When fees are increased, all Griffith College agents and representatives are notified.

Tuition fees vary depending on whether the student is local or international. For the purposes of calculating fees payable, an international student is defined as one who is not an Australian or New Zealand citizen or the holder of a permanent residency visa. Tuition fees are levied based on the courses a student is enrolled in on the census date.

It is the student's responsibility to ensure that tuition fees are paid before enrolment at the commencement of each Trimester. If tuition fees are outstanding, the student will be blocked from enrolling in a new Trimester's courses and must contact the Griffith College office immediately.

Students who are granted Permanent Residency status prior to the Census Date for a Trimester will be charged as a domestic student for that Trimester, providing they submit documentary evidence for their change of visa status. Students who are granted Permanent Residency status after the Census Date, will be enrolled in the following Trimester as a domestic student providing, they submit documentary evidence for their change of visa status.

Student Services

Griffith College offers students access to a range of comprehensive services including:

- **Academic support:**

The Griffith College Student Learning Advisors and Academic team offer strategies, resources, and consultations that include:

- Teacher Consultation
 - Academic and Professionals Skills Development course and Core maths Skills course
 - Study Skills workshops and resources
 - Assignment support
 - English Language Support (Language Development Program)
 - Attendance Warnings and early intervention
 - Academic Performance Monitoring
 - IT Support
 - Peer Assisted Learning (PAL)
 - Core Maths and Head Start programs
- **Welfare support:**

The Griffith College Student Counsellors are available for students to consult for issues related to but not limited to the following:

- **Loneliness and homesickness**
- **Adjusting to a new environment**
- **Personal relationships**
- **Harassment and trauma**
- **Accommodation**
- **Employment and financial concerns**
- **Health and legal concerns**
- **Stress and techniques to overcome stress**
- **Referrals to other professionals**
- **Medical insurance procedures**
- **Student visa concerns**
- **Handling conflict/ anxiety**
- **Sexual assault and sexual harassment**

Financial Assistance

Griffith College's Emergency Loan Scheme provides emergency financial assistance to eligible Griffith College students who are experiencing temporary financial difficulties that hinder their ability to study. This policy applies to Foundation, Diploma or Associate Degree program students. It does not apply to students undertaking non-award studies.

Student Profile

The tables below can be used as an indication of the likely peer cohort for new students at Griffith College.

Table 1: provides data on the academic background of commencing student in the Trimester 1 2022 cohort

Applicant Background		Semester intake	
		Number	Percentage
Higher education study		8	1%
Vocational education and training study		22	3%
Work and life experience		29	4%
Recent secondary education	Admitted solely on the basis of ATAR	-	-
	Admitted where both ATAR and additional criteria were considered	-	-
	Admitted on the basis of other criteria only and ATAR was not a factor	459	62%
International Students		227	30%
TOTAL		745	100%

Table 2: Provides the breakdown of Domestic and International Students per program admitted in Trimester 1 2022.

Program	Student Numbers	Domestic Students	International Students
Foundation Program	745	95%	
Diploma of Commerce	155	35%	65%
Diploma of Criminology and Criminal Justice	75	89%	11%
Diploma of Design	62	58%	42%
Diploma of Educational Studies	112	98%	2%
Diploma of Health Care	144	42%	58%
Diploma of Health Sciences	195	76%	24%
Diploma of Hotel Management	112	8%	92%
Diploma of Information Technology	63	52%	48%
Diploma of Science	72	82%	18%
Diploma of Social and Psychological Science	124	84%	16%

Associate Degree in Commerce and Business	74	5%	95%
Masters Qualifying Program	37	0%	100%

Where To Get Further Information

Tertiary Education Quality and Standards Agency

TEQSA is Australia's independent national regulator of the higher education sector. Its [national register](#) let's you search for accredited higher education providers and courses.

Quality Indicators for Learning and Teaching (QILT)

The federal government's [QILT website](#) helps you easily compare the study experience and employment outcomes from Australian higher education institutions. You can also compare the different study areas of different institutions, with all results based on thousands of surveys completed by students across Australia.

Other Resources

- [CRICOS](#)
- [FEE-Help information](#)
- [Information on appeals and grievance processes](#)

Appendix 1:

English Language Qualifications Accepted By Griffith College for Undergraduate Admission

1. Countries Defined As English Speaking Or Where English Is The Primary Language of Instruction

1.1. Countries Defined as English Speaking or where English is the Primary Language of Instruction

- 1.1.1. The countries below are recognised by QTAC as countries where English is a first language and where Senior Secondary is taught in English.

American Samoa, Australia, Bahamas, Barbados, Bermuda, Canada, Falkland Islands, Fiji, Gibraltar, Grenada, Ireland, Jamaica, Nauru, New Zealand, Papua New Guinea, Samoa, Singapore, South Africa, Trinidad & Tobago, UK, USA.

- 1.1.2. The countries below are recognised by AEI-NOOSR (Australian Education International

– National Office of Overseas Skills Recognition) and UK NARIC (National Academic Recognition Information Centre) as countries where English is a first language and where Senior Secondary is taught in English.

Antigua and Barbuda, Australia, New Zealand, United States of America, England, Guernsey, Ireland, Isle of Man, Jersey, Scotland, Wales, Canada, South Africa, Republic of Northern Ireland, American Samoa, Bahamas, Barbados, Belize, Bermuda, Botswana, Cameroon, Cook Islands, Dominica, Falkland Islands, Fiji, Gambia, Ghana, Gibraltar, Grenada, Guyana, Jamaica, Kenya, Kiribati, Liberia, Malawi, Maldives, Mauritius, Namibia, Nauru, Nigeria, Papua New Guinea, Philippines, Samoa, Seychelles, Sierra Leone, Singapore, Solomon Islands, St Kitts and Nevis, St Lucia, Tanzania, Trinidad & Tobago, Uganda, Vanuatu, Zambia, Zimbabwe.

Professionally accredited programs specify a more limited list of countries and/or differing requirements that satisfy English language requirements. Refer to English language entry requirements in the Program Guides for program specific information.

These lists of countries are also relevant to information contained in Section 1.1.4 below.

- 1.1.3. Applicants will require both the qualification and the subject/s as specified below.

Entry Level at Griffith College	English Language Standard Required for applicants from one of the Countries listed above
Undergraduate	Successful completion of senior secondary

- 1.1.4. Secondary (or equivalent qualifications studied in English)

INTERNATIONAL BACCALAUREATE (IB)

Entry Level at Griffith College	English Language Standard Required
Undergraduate	Minimum grade of 3 in English A or B (higher level) or 4 (standard level)

GCE 'A' LEVELS

Entry Level at Griffith College	English Language Standard Required
Undergraduate	Minimum grade of C in English, English Language, English Studies, English Literature, or Humanities subject.

GCE 'O' LEVELS/GCSE/IGCSE

Entry Level at Griffith College	English Language Standard Required
Undergraduate	Minimum grade of C in any English including English as a Second Language, or Humanities subject

1.2. Other English Language Qualifications for International Students

GRIFFITH ENGLISH LANGUAGE INSTITUTE (GELI) DIRECT ENTRY PROGRAM (DEP)

Entry Level at Griffith College	English Language Standard Required
Undergraduate and Postgraduate Qualifying program	Successful completion of DEP at the level required for entry to the intended program

NAVITAS ENGLISH

Entry Level at Griffith College	English Language Standard Required
Undergraduate and Postgraduate Qualifying Program	Successful completion of Academic English at the level required for entry to the intended program

BROWNS ENGLISH LANGUAGE SCHOOL

Entry Level at Griffith College	English Language Standard Required
Undergraduate and Postgraduate Qualifying Program	Successful completion of EAP at the level required for entry to the intended program

Note: The above English Language qualifications are not accepted as a pathway to a small number of Griffith College Diploma programs. Refer to the English language entry requirements in the Program Guides for program specific information. English results are valid for the Trimester period only.

2. OTHER ACCEPTED ACADEMIC QUALIFICATIONS STUDIED IN ENGLISH:

Note: English qualifications listed in the tables below are normally considered to be valid for five years.

AUSTRIA

Entry Level at Griffith College	Academic Qualifications used to determine English level	English Language Standard Required
Undergraduate	Austrian Maturity Certificate (Reifexuegnis / Reifeprufungszeugnis / Matura / Maturazeugnis)	GPS of 3 in English from the last three years of Austrian High School Diploma

DENMARK

Entry Level at Griffith College	Academic Qualifications used to determine English level	English Language Standard Required
Undergraduate	Senior High School (Studentereksamen)	Grade of 4 in English A (both Oral & Written) or Grade of 7 in English B (both Oral & Written) in final examination or across the final year's work of Upper Secondary School studies

FINLAND

Entry Level at Griffith College	Academic Qualifications used to determine English level	English Language Standard Required
Undergraduate	Finnish Matriculation Certificate	Grade 3 in English

GERMANY

Entry Level at Griffith College	Academic Qualifications used to determine English level	English Language Standard Required
Undergraduate	Abitur (Senior High School Diploma)	'4' result in English in at least one of the three years of Senior High School.
	DAAD Certificate of Language Proficiency English test (undertaken prior to 2015)	'B' result in all four bands of DAAD Language Certificate
	DAAD Certificate of Language Proficiency English test (undertaken from 2015)	B2 (4star) result in all three bands of the DAAD Language Certificate

HONG KONG

Entry Level at Griffith College	Academic Qualifications used to determine English level	English Language Standard Required
Undergraduate	Hong Kong Diploma of Secondary Education (HKDSE)	Minimum level 3 in English

(Note: Higher level of English (score of 4) will be required for programs that have a higher IELTS requirement)

ICELAND

Entry Level at Griffith College	Academic Qualifications used to determine English level	English Language Standard Required
Undergraduate	Students	Grade of 5 in English

INDIA

Entry Level at Griffith College	Academic Qualifications used to determine English level	English Language Standard Required
Undergraduate	Senior secondary qualifications from the Central Board of Secondary Education (CBSE), Council for Indian Certificate Examination (CISE) or National Open School	Grade of 60% in English

MALAYSIA

Entry Level at Griffith College	Academic Qualifications used to determine English level	English Language Standard Required

Undergraduate	STPM SPM Cambridge English Language 1119 Malaysian Independent Chinese Secondary Schools Unified Examination Certificate	Minimum grade of C in English in Literature C pass in English Grade of C6 Grade of C7 in English
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NORWAY

Entry Level at Griffith College	Academic Qualifications used to determine English level	English Language Standard Required
Undergraduate	Vitnemal Senior High School Diploma	'3' result in English in at least one of the three years of Senior High School

NETHERLANDS

Entry Level at Griffith College	Academic Qualifications used to determine English level	English Language Standard Required
Undergraduate	Netherlands-Dutch Diploma of Pre-University Education (VWO):	VWO with 6 or higher

SWEDEN

Entry Level at Griffith College	Academic Qualifications used to determine English level	English Language Standard Required
Undergraduate	Slutbetyg	D in English A or B

EMPLOYMENT

Entry Level at Griffith College	English Language Standard Required
Undergraduate	Documentary evidence of at least 2 years full-time work experience in an English-speaking professional work environment in Australia, New Zealand, UK, USA, Republic of Ireland, South Africa or Canada (excluding Quebec) OR at least 2 years full-time professional employment in an English speaking multi-national company, within 2 years of admission into the intended program of study.